

Adagio Receivables

Adagio Receivables integrates with Softrak's Adagio OrderEntry, Adagio Invoices and/or Time&Billing to provide complete receivables management for your business whether you bill time or sell products.

Features

- Client inquiries on a single screen for contact, statistics, and outstanding transactions.
- Fully customizable statements using drag-and-drop designer technology.
- Integrated fax and e-mail management for statement faxing or e-mailing from the desktop.
- Customizable grids speed account lookup and data entry.
- "Keyboard-centric" design for high-speed data entry.

Overview

Adagio Receivables provides Accounts Receivable management for users of Softrak's Adagio OrderEntry, Adagio Invoices or Time&Billing. Manage your customer/client accounts with complete aging and analysis reports. Customer statistics allow you to identify your best clients. Statements and automatic interest processing encourage prompt payment. Simple point and click inquiries with drill-down to matching transaction detail speed response to your clients' questions regarding their account status or that of specific invoices.

Record your client addresses and contact information, including user-customizable optional fields. Group your customers by billing cycle and control accounts or any group you desire. Manage early payment discounts automatically. Accurately allocate invoice revenue to multiple G/L accounts. Transaction batch management ensures accurate data entry and accounting controls. Record invoices, cash receipts and adjustments against client accounts. Match payments to invoices for open item customers or simplify cash application with balance forward customers. Multiple control accounts allow easy management of several "classes" of customers.

Locate client information quickly using Adagio Receivables' customizable grid, or enter their 6 character alphanumeric client code directly. Softrak's SmartScanner™ technology easily locates clients using their contact information, address, phone number or other remembered data. Double click on a client to put all their account information at your fingertips-contact information, account statistics and transaction information, all in one place.

Complete account management often requires regular statements for your customers. Softrak's simple drag-and-drop approach to statement design will make creating your statement a snap. Place your

company logo and other graphic elements to add impact to your document. Format your statements with customizable aging to make sure your account gets attention. Softrak's built-in fax and e-mail technology allows you to fax or e-mail statements from your desk, saving on postage and handling costs.

Adagio Receivables contains a complete set of reports for file and account management. Report options control account selection, sort sequence and subtotaling. Aging periods are user definable. All reports are designed using Crystal Reports for Adagio, Softrak's custom Report Writer, so you may modify them if you wish.

Customer transaction inquiry highlights outstanding transactions, helping you stay on top of accounts.

The screenshot displays the 'Edit Customer List' application. On the left is a list of customers. The main window shows details for customer ABL01 (Ables Cables). A 'Transaction Details' window is open, showing the following information:

- Transaction for: Adagio Receivables, Adagio OrderEntry, Adagio Invoices
- Transaction Type: IN, Document: 467, Document date: 12/1/2004
- Number: 467, Due date: 12/31/2004
- Reference: (empty), Discount date: 12/11/2004
- Description: (empty), Original amount: 115.00
- Posting seq: 2, Current amount: 0.00
- Last activity: 1/5/2005, Discount base: 115.00
- Last revalued: (empty), Current rate: 0.7629511
- Original rate: 0.7629511, Home equivalent: 0.00

Below the transaction details are two summary tables:

Type	Document	Applied Amount	Date	Rate	To Be Applied
CA	2116	-115.00	1/5/2005	0.8058667	

Distribution	Acct/Dept	Description	Debit	Credit
	1105	Accounts receivable	87.74	
CON200	4000-200	Consulting East Coast Can...		87.74

Format your statements with customizable aging to make sure your account gets attention.

STATEMENT OF ACCOUNT

COMPANY LOGO

Page:	1
Date:	August 06, 1999
Account Number:	ADL01

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Accounts Payable
Able Cables
1400 Bottoman Street
5th Floor
Windsor, ON
N9A 5K3

**R
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Adagio Corporation
100 N. Charles Street
Baltimore, MD
21201
Phone: (555) 455-1200
Fax: (555) 455-1201

Document Date	Document Due Date	Invoice Number	Type	Reference	Original Amount	Outstanding Amount
01-Jan-99	31-Jan-99	SUPP1000	IN		500.00	500.00
01-Feb-99	09-Mar-99	SUPP1004	IN		500.00	500.00
30-Jul-99	29-Aug-99	1	IN		550.00	550.00
30-Jul-99	30-Jul-99	1	CA	1-1	0.00	(550.00)
30-Jul-99	29-Aug-99	3-1	IN		2,050.00	2,050.00
30-Jul-99	30-Jul-99	1-1	CA		0.00	550.00

Current	Overdue				Total Due
	1 - 10 DAYS	11 - 30 DAYS	31 - 60 DAYS	61+ DAYS	
2,600.00	0.00	0.00	0.00	1,000.00	3,600.00

If payment has been remitted recently, please accept our thanks.
If you have any questions regarding this statement, please contact us at (800) 736-3741.
This statement was printed with Softval's Client Resizable for Microsoft Windows!